



Connecting people to the land since 1895

16 Meriden Road
Rockfall
Connecticut 06481-2961
Tele: 860-346-TREE
www.ctwoodlands.org

Position Announcement for Field Coordinator, Trails Program

The Connecticut Forest & Park Association (CFPA) is a member-based, nonprofit conservation organization established in Connecticut in 1895. CFPA's mission is to protect forests, parks, walking trails, and open spaces for future generations by connecting people to the land.

Position Summary

The Field Coordinator is responsible for implementing initiatives of CFPA's Trails Program. This is a 35-hour/wk, full time position with benefits and a negotiable weekly schedule.

Scope and Impact

The Field Coordinator will primarily provide technical and field support to CFPA's efforts to manage and maintain the 825-mile Blue-Blazed Hiking Trail System. He/she will work closely with the CFPA Trails Stewardship Director, staff, Trails Committee, volunteer Trail Managers, and trail volunteers to facilitate the management and maintenance of the Blue-Blazed Hiking Trails. We anticipate that the person working in this role will have a passion for building and stewarding sustainable trails and will significantly enhance CFPA's capacity to do so.

Principal Responsibilities

- Lead volunteer work parties, trail trainings, and workshops.
- Manage CFPA's chainsaw safety program.
- Coordinate summer trail crew program.
- Scout new trail connections and major trail relocations.
- Oversee CFPA's volunteer Trail Monitor program and annual assessment of trail conditions.
- Assist with trail infrastructure inventory and database development.
- Assist with mapping, field project review, project prioritization, and project management.
- Assist in development and coordination of seasonal trail crew.
- Work with partners, volunteers, and landowners to improve trail quality and experience.
- Work with the Trail Stewardship Director to identify and prioritize at-risk trails and assist in the development and implementation of strategies to address these priorities.
- Attend four Trails Committee meetings per year.
- Assist with implementation of CFPA's Strategic Plan.
- Other duties as assigned by the Trails Stewardship Director.

Qualifications

The applicant will have a minimum of 3 years experience in trail construction, trail maintenance, trail design, and demonstrated leadership in developing and maintaining hiking trails. Physical field work and travel to hiking trails throughout the State with personal vehicle is required.

Position posted: October 26, 2020



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Knowledge, Skills & Abilities

- Direct experience in trail design, trail layout, and trail construction and working knowledge of sustainable trail design concepts.
- Extensive experience working with volunteers and leading volunteer work projects.
- Experience building trail structures (signs, bridges, water control structures, etc.).
- Familiarity with rock step construction and rigging equipment.
- Current chainsaw and wilderness first aid certification.
- Proficiency in MS Word, Excel, PowerPoint, Outlook and experience using GPS technology.
- Ability to communicate information concisely and effectively, both verbally and in writing.
- Ability to organize and manage large projects.
- Ability to work independently with little supervision.
- Ability to attend occasional weekend/ evening meetings throughout the State.
- Possess the physical capacity to work outdoors, hike up to 10 miles, and lift up to 40 lbs.
- Excellent interpersonal skills.

Helpful Experience

- Bachelor's Degree in natural resource management or related field.
- Success in leading trail development projects.
- Success in working as a team member.
- Knowledge of the Blue-Blazed Hiking Trail System.
- Familiarity with ArcGIS software.

Benefits of Working with CFPA

CFPA offers a collegial work environment, flexible schedule, and a great benefits package. Benefits are offered for our regular full-time employees and include a comprehensive health plan, paid vacation/ holidays, and retirement plan. The base annual salary for this position starts at \$34,000 but is negotiable upward based upon experience.

CFPA is an equal opportunity and affirmative action employer. CFPA provides equal employment opportunity and prohibits discrimination against all employees and applicants for employment based upon race, color, sex, gender, religion, creed, national origin and ethnic origin, age, citizenship, status as a perceived or actual victim of domestic violence, disability, marital status, sexual orientation, status as a Vietnam Era or disabled Veteran, or any other legally protected status.

To Apply

Please submit resume and cover letter via email to ccain@ctwoodlands.org with the subject line reading "Field Coordinator Position". Position is open until filled. No phone inquiries, please.

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